

How to Check Your Last Name in Ultimatix for Vanguard 401(k) Registration

This guide helps TCS active employees verify their last name in Ultimatix to ensure accurate registration with Vanguard.

Steps to Check Your Last Name in Ultimatix

1. Log in to Ultimatix

- Open Ultimatix in your browser.
- Enter your Ultimatix Username (UX ID) and Password.
- Complete Multi-Factor Authentication (MFA) if prompted.

2. Navigate to Your Last Name Details

- Click on the Menu (top-left corner).
- Go to **Applications > Employee Services > Employee Self Services.**
- Select **Global ESS > My Profile > About > Basic Details.**

3. Verify Your Last Name

- In the Basic Details section, hover over the pencil-shaped edit icon.
- Locate your Last Name as shown in the screenshot below.

The screenshot shows the 'Global ESS' interface. At the top, there is a dark blue header with the 'Global ESS' logo and text. Below the header, a breadcrumb trail reads 'My Profile > About > Basic Details'. The main content area is titled 'My Profile' and contains a horizontal menu with tabs for 'My Details', 'Family Details', 'Religion and Caste Details', 'Emergency Contact Details', and 'Miscellaneous'. The 'My Details' tab is selected. Below the menu, there is a message: 'Please fill current details (if any)'. The 'Basic Details' section is highlighted and contains an 'Edit basic details' button. The details are as follows:

Employee Name	:	MR. Clifford Baptist Rodrigues	Preferred Name	:	Clifford
Date of birth	:	[REDACTED]	Gender	:	[REDACTED]
Blood Group	:	[REDACTED]			

Basic Details ✕

Title *	First Name *	Middle Name	Last Name *
Mr. ☰	Clifford	Baptist	Rodrigues
Preferred Name *	Date of birth *	Gender *	Blood Group
Clifford	██████████	██████ ▼	██████ ☰

If Date of Birth mentioned here is incorrect, kindly contact your HR Officer.

Save changes Close

Why This is Important for Vanguard Registration?

- Vanguard requires your last name to match exactly with Ultimatix records for successful registration.
- Any discrepancy may cause delays or issues in accessing your 401(k) account.

Need Help?

- For Ultimatix-related issues, contact the HR Helpline via tollfree number **1-866-502-2494**.
- For Vanguard registration queries, visit vanguard.com/tcs401kplan or contact their support team at **1-800-523-1188**.